



West Virginia Alcohol Beverage Control Administration

Spirits & Wine Division
322 70th Street, S. E.
Charleston, West Virginia 25304
(304) 558-2481 (304) 558-5599 (fax)

Retail Wine Sampling Event Notification

Pursuant to W.Va. Code § 60-8-3, the undersigned wine retailer requests permission to conduct a special wine sampling event, at the licensed retail location, during regular hours of business, on:

1. Date of Event: _____
2. Time of Event: _____
3. Wine Retailer: _____
DBA _____
4. Mailing Address: _____

5. Retail License#: _____
6. Sampling License#: _____
7. Signature: _____
8. Date of Request: _____
9. Winery/Distributor Representative(s) Attending: _____

FOR ABCA USE ONLY

The retailer listed above may serve up to three complimentary samples of wine, consisting of no more than one ounce each, to any one consumer in one day. Persons serving the complimentary samples must be twenty-one years of age and duly employed by the licensed retailer, farm winery, or a representative of a distributor or registered supplier. Distributor and supplier representatives attending wine sampling events must be duly licensed by the Commissioner. No licensee, employee, or representative may furnish, give or serve complimentary samples of wine to any person less than twenty-one years of age or to a person who is physically incapacitated due to the consumption of alcoholic liquor or the use of drugs. The retailer shall notify and secure permission from the Commissioner for all wine sampling events one month prior to the event. Wine sampling events may not exceed six hours per calendar day. Licensees must purchase all wines used during these events from a West Virginia farm winery or a licensed West Virginia distributor.

Approved: Yes _____ No _____

Dallas S. Staples, ABCA Commissioner

Date